

Developing a One-Stop Shop for Traveler Information

Monthly Report November 2007

Prepared for:

Montana Department of Transportation



Prepared by:

PBS&J

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DRAFT

PBS&J

Project Title

Montana Department of Transportation (MDT) One Stop Shop for Traveler Information

Principal Investigator

Pete Costello
Group Manager
PBS&J

Research Assistants

The work performed under this contract has been performed by PBS&J with the assistance of our subcontractors, Current Transportation Solutions and ETC Institute.

Introduction

This monthly report covers the period from November 1, 2007 through November 31, 2007. During that month, the PBS&J team continued work on the interim report, and changed Principal Investigator as approved by MDT.

The next section provides an overview of the project objective. The report then provides an overview of the progress completed during the previous month, and compares anticipated budget and work to the project schedule.

Project Objective

The objective of this project is to develop an implementation plan for a one-stop shop for traveler information, with a focus on traveler information needs for the transportation-disadvantaged, including the elderly, disabled, and poor. In addition, the plan should address traveler information needs for tourists.

Work Progress

We performed the following tasks:

- Continued developing the implementation plan from the previous research conducted by the project team for the interim report.

Issues

The prior Principal Investigator, Michael Berman departed PBS&J. PBS&J requested a change in principal investigator, which was approved by MDT. The requested change will have no impact on the budget, but will affect the schedule. PBS&J submitted a request to extend the contract duration through March 2008 which MDT approved.

Major Accomplishments or Discoveries

The major accomplishment this month was the ongoing work on the implementation plan for the interim report.

Work Projection

During the next month, we plan to complete the following activities:

- Continue work on the draft interim report with anticipated delivery to MDT in January 2008.
- Interim project meeting via teleconference with MDT project manager, panel and consultant support.

Financial Report

Table 1 shows the current financial status of the project as of the end of November 2007.

Table 1: One-Stop Shop Financial Summary

Task	Initial Cost	Expended to Date	Percent Expended	Amount Remaining	Percent Remaining	Estimated Percent Complete
Finalize Research Plan	\$ 7,318	\$ 5,680	77.6%	\$ 1,638	22.4%	100%
Review Transportation Information Systems	\$ 8,685	\$ 6,900	79.5%	\$ 1,785	20.5%	85%
Identify Current Technologies	\$ 9,349	\$ 6,400	68.5%	\$ 2,949	31.5%	85%
Review existing MT Information Services	\$ 8,043	\$ 3,500	43.5%	\$ 4,543	56.5%	60%
Determine Public and User Needs	\$ 35,000	\$ 28,384	81.1%	\$ 6,616	18.9%	80%
Determine Additional Needs	\$ 12,753	\$ 4,000	31.4%	\$ 8,753	68.6%	45%
Determine Best Options	\$ 4,559	\$ 1,678	36.8%	\$ 2,881	63.2%	35%
Recommend Implementation Approach	\$ 3,757	\$ 3,650	97.1%	\$ 107	2.9%	99%
Review Funding Options	\$ 3,446	\$ 3,283	95.3%	\$ 163	4.7%	95%
Review TranPlan 21	\$ 2,075	\$ 2,044	98.5%	\$ 31	1.5%	100%
Implementation Plan	\$ 16,344	\$ 6,972	42.7%	\$ 9,373	57.3%	28%
Kick-Off Meeting	\$ 4,961	\$ 4,274	86.2%	\$ 687	13.8%	100%
Mid-Project Meeting	\$ 4,961	\$ -	0.0%	\$ 4,961	100.0%	
Final Project Meeting	\$ 4,961	\$ -	0.0%	\$ 4,961	100.0%	
Project Summary Report	\$ 1,335	\$ -	0.0%	\$ 1,335	100.0%	
Monthly Progress Reports	\$ 3,414	\$ 3,338	97.8%	\$ 76	2.2%	63%
Total	\$ 130,963	\$ 97,695	74.6%	\$ 33,268	25.4%	
		Actual	Projected			
State Fiscal Year 2007 Expenditures	\$	53,087	\$ 117,276			
Federal Fiscal Year 2007 Expenditures	\$	79,563	\$ 130,963			
State Fiscal Year 2008 Expenditures	\$	44,608	\$ 13,688			
Federal Fiscal Year 2008 Expenditures	\$	18,287	\$ -			